The participant will submit their contribution in Slovak, Czech or English.

Please edit your contribution **directly in the template**. Contributions created in a different format will be returned to the author for revision. In case of repeated failure to comply with the requirements for formal text editing, the contribution will not be included in the review process and its publication in the proceedings will not be allowed.

The submitted contribution will not be proofread, so please pay special attention to the grammatical and stylistic aspects of your text.

All contributions are subject to an anonymous review process.

Upload your contribution **(4-11 pages according to the template)** exclusively via the electronic system, created in Word, in *.docx format* .

**For both abstracts (in the original and English language), the maximum length is 1,200 characters.**

**Please provide a maximum of 5 keywords in the original language and English.**

If the entire contribution is in English, the title and abstract in Slovak are not necessary.

**Requirements for formal text editing:**

Throughout the text, use:

* simple spacing,
* text aligned "to a block" (justified text),
* uniform font type and size for subheadings and text **(Corbel – size 12),**
* footnotes **Corbel – size 10,**
* Subheadings should be bold , **subheadings** **are not numbered!**

**The template comes with selected styles preset:**

* Nadpis 1 (Heading 1)
* Názov v angličtine (Title in English)
* Abstrakt (Abstract)
* Normálny (Normal)

**Tables, pictures, graphs**

If your contribution includes graphic elements, place them below the continuous text, leaving one line blank. Align the graphic element in the center, and include its name and numbering below it. Leave one line blank again and continue with the continuous text. Enter the data in the table in the font used throughout the contribution – Corbel, size 12. Align the data in the table to the left margin.

*Example of using and labeling a table, proceed similarly in the case of graphs and images, or photographs.*

|  |  |  |
| --- | --- | --- |
| **Lorem itself** | **Lorem itself** | **Lorem itself**  |
| Pain  | 123 |  |
| Sift  | 456 |  |
| Amet  | 789 |  |
| Cosectuter  | 1,011 |  |

Table No. 1

*Name*

**Quotes**

Use continuous footnotes to provide bibliographic information (reference tool – **insert footnote**). Footnotes are automatically numbered continuously.

When quoting or paraphrasing texts, if possible, refer to a specific page of the text so that it can be correctly attributed as a response to the quoted author.

**Bibliography**

A complete list of references used in the preparation of the paper should be provided at the end of the paper, in alphabetical order - according to the author's last name. The list of references should be numbered.

**Sample citation links:**

**Book publications**

SURNAME, First name: Book title. City: Publisher, year of publication. Number of pages. ISBN.

ČENTÉŠ, Jozef: Wiretapping – procedural and substantive aspects. Bratislava: C.H. Beck , 2013. 250 pp. ISBN 978-80-89603-09-1.

**Contributions in non-periodical publications (articles, chapters)**

SURNAME, First name: Title of chapter, paper In: Title of publication. City: Publisher, year of publication, page range. ISBN.

ČENTÉŠ, Jozef: Tax Crimes. In: Economic Crime in the Slovak Republic. Trnava: Trnava University in Trnava, 2010. ISBN 978-80-8082-422-8. Pp. 144-154.

**Articles in periodicals (magazine articles)**

SURNAME, First Name – SURNAME, First Name: Title of the article. In: Title of the journal, Volume, issue, (year), page range.

ČENTÉŠ, Jozef – KOLCUNOVÁ, Marta: Cybergrooming in the Slovak Criminal Code. In: State representative office , year 17, no. 1 (2020), p. 18 – 27.